



PROVINCIAL COURT
OF SASKATCHEWAN

CRIMINAL PRACTICE DIRECTIVE 18

VARIATION OF OPTIONAL CONDITIONS OF CONDITIONAL SENTENCE ORDERS

Effective: October 1, 2026

Purpose

This Practice Directive outlines the process by which optional conditions of a Conditional Sentence Order (CSO) may be varied under section 742.4(1) or 742.5 of the *Criminal Code*.

Application

This Practice Directive applies to all Provincial Court locations in Saskatchewan and to any application to vary an optional condition of a CSO, whether brought by a conditional sentence supervisor, an offender, or the Crown.

Directives

1. A conditional sentence supervisor who proposes a change to an optional condition due to a change in circumstances must complete an *Application to a Judge* form. The application must outline the proposed change and the reasons for it and must be provided to:
 - 1.1 The Court (via the clerk);
 - 1.2 The offender; and
 - 1.3 The prosecutor.
2. The offender or the prosecutor may request a hearing into the proposed change. Any such request must be submitted to the Court within seven (7) days of receiving the application. The Court may also order a hearing on its own motion, subject to the same time period.
3. If a hearing is ordered or requested, the clerk of the court shall schedule the hearing to occur no later than thirty (30) days after the date the application was filed.
4. If no hearing is requested or ordered within seven (7) days, the proposed change takes effect fourteen (14) days after the Court's receipt of the application. At that time, the supervisor must:
 - 4.1 Notify the offender of the change; and
 - 4.2 File a copy of the notification with the Court.

5. An offender or the prosecutor may also propose a change to an optional condition of a CSO. The applicant must complete an *Application to a Judge* form and provide it to:
 - 5.1 The clerk of the Court;
 - 5.2 The conditional sentence supervisor; and
 - 5.3 The other party (i.e., the Crown or the offender).
6. Upon receiving the application, the clerk of the Court must set a hearing date within thirty (30) days of the Court's receipt and notify all relevant parties, including the supervisor.

Forms

[Application to a Judge](#)