APPENDIX D - FORM FAM-PD #7-3

COURT FILE NUMBER _____

COURT OF KING'S BENCH FOR SASKATCHEWAN

(FAMILY LAW DIVISION)

JUDICIAL CENTRE _____

PETITIONER _____

RESPONDENT _____

JOINT REQUEST FOR A JUDICIAL CASE CONFERENCE
(FAMILY LAW PROCEEDING)

1. This Joint Request for a Judicial Case Conference is made by: _____ _____ (*name /petitioner/respondent*) jointly. We understand that before a matter can be scheduled for a chambers hearing, the parties must participate in a judicial case conference [JCC] pursuant to Family Practice Directive #7 and request that a JCC be scheduled by the court in this matter.

2. _____ (*petitioner/respondent*) intends to apply to the Court for the following relief/remedy: *(Identify the relief being sought along with whether that relief is procedural, substantive, interim, final or a variation of an interim or final order.)*

   _____

   _____

   _____

   A draft order/judgment setting out the precise relief or remedy sought is attached.

3. The parties ask that a JCC be set on an expedited basis as the relief is time sensitive in nature:

   ☐ NO ☐ YES If yes, explain:

   _____

   _____

   _____

4. The legal grounds for seeking this relief/remedy are as follows: (*Set out the statutory provision, rule, order or other legal basis on which the applicant(s) relies to justify the relief being sought.*)

_____
_____
_____

5. A brief summary of the factual basis for the relief being sought is as follows:

_____
_____
_____

6. The following efforts have been made to resolve these issues out of court:

_____
_____
_____

7. The following relief is consented to: *(Identify the relief that you anticipate the opposing party will consent to.)*

_____
_____
_____

8. Pleadings are closed: *(See Rule 15-13)*

☐ YES ☐ NO If no, explain: _____

9. If a claim has been made for child or spousal support, has a sworn Financial Statement in Form 15-47 been filed? *(See Rules 15-47 and 15-48 respecting when a financial statement is required.)*

Petitioner: ☐ YES ☐ NO If no, explain: _____

Respondent: ☐ YES ☐ NO If no, explain: _____

10. If a claim has been made for property, has a sworn Property Statement in Form 15-49 been filed? *(See Rules 15-49 and 15-50 respecting when a property statement is required.)*

Petitioner: ☐ YES ☐ NO If no, explain: _____

Respondent: ☐ YES ☐ NO If no, explain: _____

11. If a claim has been made for parenting or child support, the parties have attended the parenting education program pursuant to s. 8-1 of *The King's Bench Act,* SS 2023, c 28 within the last 24 months:

    Petitioner ☐ YES ☐ NO

    Respondent ☐ YES ☐ NO

12. The parties have complied with the mandatory dispute resolution requirements pursuant to s. 7-4 of *The King's Bench Act,* SS 2023, c 28?

    ☐ YES ☐ NO

    If no, why not? _____

    If an exemption is being sought, what is the basis of that request:

    _____

13. The following is a summary of other related proceedings and applications pending in this action:

    a) Other case conferences pending:

        ☐ none

        ☐ returnable on _____

    b) Chambers applications pending:

        ☐ none

        ☐ returnable on _____

        ☐ reserved on _____ by Justice _____

    c) Pre-trial: ☐ Not scheduled ☐ Scheduled for: _____

    d) Trial: ☐ Not scheduled ☐ Scheduled for: _____

    e) Are there any other legal proceedings (including criminal, family, family or interpersonal violence, and/or Child and Family Services) involving these parties in any other Court?

        ☐ none

        ☐ yes (provide particulars):

        _____

14. We understand that if a JCC is set by the court, the court will send each of us a Notice of Judicial Case Conference.

15. We understand that if we are represented by a lawyer(s), our lawyer(s) can attend the JCC on our behalf unless we are ordered by a judge to be personally present. If we are self-represented, we are required to attend the JCC in person unless leave to participate by phone is granted in advance.

16. JCCs are scheduled on Thursdays in the afternoons and Fridays in the mornings and afternoons. We are available to participate in a JCC on:

- ☐ Any date set by the court; or
- ☐ First choice: _____
- ☐ Second choice: _____

14. The address where the court can provide the petitioner with the Notice of Judicial Case Conference (address for service) is as follows:

a) Where lawyer:

Name of firm: _____

Name of lawyer in charge of file: _____

Address of legal firm: _____
(set out the street address)

Telephone number: _____

Fax number (*if any*): _____

E-mail address (*if any*): _____

or

b) Where party is self-represented:

Name of party: _____

Address for service: _____
(*set out the street address*)

Telephone number: _____

Fax number (*if any*): _____

Email address (*if any*): _____

15. The address where the court can provide the respondent with the Notice of Judicial Case Conference (address for service) is as follows:

a) Where lawyer:

Name of firm: _____

Name of lawyer in charge of file: _____

Address of legal firm: _____
(set out the street address)

Telephone number: _____

Fax number (*if any*): _____

E-mail address (*if any*): _____

or

b) Where party is self-represented:

Name of party: _____

Address for service: _____
(*set out the street address*)

Telephone number: _____

Fax number (*if any*): _____

Email address (*if any*): _____

DATED at _____, Saskatchewan, this _____ day of _____, 2_____.

_____
(signature of petitioner)

_____
(print name of party)

DATED at _____, Saskatchewan, this _____ day of _____, 2_____.

_____
(signature of respondent)

_____
(print name of party)

INFORMATION NOTE

The process for Judicial Case Conferences [JCC] in the Regina and Saskatoon Judicial Centres is set out in Family Practice Directive #7, which can be found at the following link: https://sasklawcourts.ca/kings-bench/rules-practice-directives/. Additional information on JCCs can be found in the Guide to Judicial Case Conferences at the following link: https://sasklawcourts.ca/kings-bench/rules-practice-directives/. Family Practice Directive #7 and the Guide to Judicial Case Conferences are also available in the Registrar's Offices in Saskatoon and Regina.

At least two days prior to the JCC, parties are required to serve and file a Judicial Case Conference Appearance Memo in the form prescribed by Family Practice Directive #7.

If you have questions or require information about the JCC process, or wish to adjourn the JCC with the consent of all parties, please contact the Family Law Screening Officer in the appropriate judicial centre:

Saskatoon	Regina
Brenden Prokopchuk Email: brenden.prokopchuk@gov.sk.ca Phone: 306-933-7303 Fax: 306-933-5703	Carly Sigda-Holyoak Email: carly.sigdaholyoak@gov.sk.ca Phone: 306-787-5418 Fax: 306-787-7217

If you have questions or need information about family violence and supports for people experiencing family violence, please contact the Family Law Screening Officer to book an intake assessment.