

**THE COURT OF APPEAL  
CRIMINAL APPEAL RULES  
(SASKATCHEWAN)**

# TABLE OF CONTENTS

## The Court of Appeal Criminal Appeal Rules (Saskatchewan)

<b>PART 1</b>		18	Periods for filing factums in summary conviction matters
<b>Title and Interpretation</b>		19	Periods for filing factums for all other appeals
1	Title	20	Basic content for all factums
2	Definitions	21	Appendices required for appellant's factum
<b>PART 2</b>		22	Appendices to appellant's factum for appeals from summary conviction matters only
<b>Preliminary Matters</b>		23	Form of factum
3	Purpose	<b>PART 7</b>	
4	Application and scope	<b>Service of All Documents</b>	
5	Application of civil rules	24	Proof of service returned from Attorney General
6	Practice directives	25	Service by the Attorney General
7	Relief against strict compliance	26	Proof of service
<b>PART 3</b>		27	Deemed service on the Attorney General by filing with the registrar
<b>Commencing an Appeal and Counsel of Record</b>		<b>PART 8</b>	
8	Commencing an appeal	<b>Scheduling Appeals</b>	
9	Form A: If offender is appellant	28	Registrar's authority to fix hearing dates
10	Form B: If Attorney General is appellant	29	Notice of date to be provided
11	Counsel of record	30	Appeal may be heard based on written argument only
<b>PART 4</b>		31	Attendance of appellant if in custody
<b>Appeals pursuant to section 839 of the Criminal Code</b>		<b>PART 9</b>	
11.1	Definition	<b>Appeal Management, Chambers Sittings and Adjournments</b>	
11.2	Procedure for certain appeals pursuant to section 839	32	Appeal management
11.3	Procedure for all other appeals pursuant to section 839	33	Chambers sittings
<b>PART 5</b>		34	Adjournments
<b>Requisitioning Court File and Ordering Transcripts</b>		<b>PART 10</b>	
12	Obligation to order transcript	<b>Show Cause and Abandonment</b>	
<b>PART 6</b>		35	Show cause
<b>Factums: Requirement, Periods for Filing and Content</b>		36	Notice of abandonment
13	When factum required and number of copies	<b>PART 11</b>	
14	No factum required from self-represented person	<b>Appointment of Counsel</b>	
15	No factum required from Attorney General	37	Application pursuant to section 684 of the Code
16	Factum length		
17	Periods for filing factums for sentence appeals		

PART 12  
**Release from Custody Pending  
Determination of Appeal**

- 38 Application
- 39 Conditions of release
- 40 Variation of order

PART 13  
**Evidence**

- 41 Evidence

PART 14  
**General**

- 42 If no procedure provided
- 43 Address for service

- 44 Sending of documents and notices by registrar
- 45 Filing documents
- 46 Repealed
- 47 Computing time
- 48 Recording devices

PART 15  
**Repeals, Transitional and  
Coming into Force**

- 49 Repeals
- 50 Transitional
- 51 Coming into force

# THE COURT OF APPEAL CRIMINAL APPEAL RULES (SASKATCHEWAN)

## PART 1

### Title and Interpretation

#### Title

1 These rules may be cited as *The Court of Appeal Criminal Appeal Rules (Saskatchewan)*.

#### Definitions

2(1) In these rules:

“**appellant**” means the person who brings an appeal; (« *appelant* »)

“**chief justice**” means the chief justice as defined in *The Court of Appeal Act, 2000*; (« *juge en chef* »)

“**Code**” means the *Criminal Code (Canada)*; (« *Code* »)

“**court**” means the Court of Appeal for Saskatchewan; (« *Cour* »)

“**file**” means to file with the registrar; (« *déposer* »)

“**judge**” means a judge as defined in *The Court of Appeal Act, 2000*; (« *juge* »)

“**Notice of Appeal**” means the document that commences an appeal; (« *avis d’appel* »)

“**offender**” means a person convicted of an offence; (« *contrevenant* »)

“**registrar**” means the registrar as defined in *The Court of Appeal Act, 2000*; (« *registraire* »)

“**represented**” means represented by counsel; (« *version anglaise seulement* »)

“**respondent**” means the person against whom the appeal has been brought. (« *intimé* »)

(2) The definitions in sections 2 and 673 of the Code apply to these rules.

## PART 2

### Preliminary Matters

#### Purpose

3 The purpose of these rules is to provide for the orderly and expeditious administration of justice in the court.

#### Application and scope

4 These rules apply to:

(a) any prosecution, proceeding, action or appeal, as the case may be, within the jurisdiction of the court and instituted in relation to any matter of a criminal nature or arising from or incidental to any such prosecution, proceeding, action or appeal, in accordance with subsection 482(1) and section 482.1 of the Code; and

(b) any appeal from conviction, acquittal, sentence or other order made pursuant to summary conviction proceedings, within the jurisdiction of the court, taken pursuant to *The Summary Offences Procedure Act, 1990*.

#### Application of civil rules

5 Except where otherwise provided in the Code, a statute or these rules, *The Court of Appeal Rules* pertaining to the practice and procedure for civil matters, as amended from time to time, apply, where appropriate and with any necessary modification.

#### Practice directives

6 The court may issue practice directives on any matter to which these rules apply.

#### Relief against strict compliance

7(1) When it is in the interests of the proper administration of justice to do so, the court or a judge may waive compliance or relieve against non-compliance with these rules and direct the procedure to be followed.

(2) The court or a judge may enlarge or abridge the time periods fixed by these rules or by order on such terms as the case may require, and the order enlarging or abridging the time may be made before or after the fixed period has expired.

## PART 3

### Commencing an Appeal and Counsel of Record

#### Commencing an appeal

8(1) An offender who wishes to appeal shall commence the appeal by filing a Notice of Appeal within 30 days after the date of the imposition of sentence.

(2) If the Attorney General wishes to appeal, the Attorney General shall commence the appeal by filing a Notice of Appeal within 30 days after the date of acquittal or the date of the imposition of sentence.

(3) For greater certainty, if an offender appeals from conviction, or conviction and sentence, including an appeal from a decision made pursuant to Part XXIV (Dangerous Offenders and Long-term Offenders) of the Code:

- (a) the period within which the offender must commence the appeal begins to run from the date on which the sentence is imposed; and
- (b) the offender shall file one Notice of Appeal only.

**Form A: If offender is appellant**

**9(1)** The Notice of Appeal in Form A is for all appeals commenced by or on behalf of an offender, whether represented or self-represented and whether in custody or not.

(2) The senior official of every penal institution shall, on request, supply to any inmate in that penal institution a copy of the Notice of Appeal in Form A for the inmate's use.

(3) If an offender is self-represented at the time of submitting a Notice of Appeal and subsequently retains counsel, the counsel may amend the Notice of Appeal or file a new Notice of Appeal at any time before the offender's factum is filed by filing the amended Notice of Appeal or the new Notice of Appeal.

**Form B: If Attorney General is appellant**

**10** The Notice of Appeal in Form B is for all appeals commenced by the Attorney General.

**Counsel of record**

**11(1)** A counsel who signs a Notice of Appeal on behalf of an offender is deemed to be the counsel of record.

(2) Until an appeal is set down for hearing, a counsel may withdraw by filing a notice in Form C, with proof of service in any manner permitted by Part 12 of the rules of procedure of the Court of King's Bench, of council's intention to cease acting for the offender.

(3) After an appeal is set down for hearing, a counsel who wishes to withdraw shall apply to the court on three days' notice for an order permitting the counsel to withdraw.

(4) On and after the expiry of 10 days from the date of filing of the notice in Form C or from the date of any court order obtained pursuant to subrule (3), no documents respecting the appeal are to be served on the counsel who has withdrawn pursuant to the notice, and service on that counsel is no longer deemed to be service on the offender.

## PART 4

### Appeals pursuant to section 839 of the *Criminal Code*

#### Definition

**11.1** In this Part, “**appeal**” means an appeal pursuant to section 839 of the Code.

New. Gaz. 9 Sep. 2022.

#### Procedure for certain appeals pursuant to section 839

**11.2** On the filing of a Notice of Appeal relating to any of the following proceedings, the registrar shall refer the issue of leave to appeal to a judge of the court in chambers for a determination as to whether leave to appeal is granted or denied:

- (a) summary offence ticket proceedings taken pursuant to *The Traffic Safety Act*;
- (b) bylaw proceedings such as those taken pursuant to a bylaw of a municipality or an authority as defined in *The Summary Offences Procedure Act, 1990*.

New. Gaz. 9 Sep. 2022.

#### Procedure for all other appeals pursuant to section 839

**11.3** For all other appeals, the appellant and the respondent shall address the issue of leave to appeal in Part II of their factums and proceed on the basis that the court will consider the issue of leave to appeal at the outset of the hearing of the appeal.

New. Gaz. 9 Sep. 2022.

## PART 5

### Requisitioning Court File and Ordering Transcripts

#### Obligation to order transcript

**12** On the filing of a Notice of Appeal, the registrar shall:

- (a) requisition the court file pertaining to the appeal from the court that heard the matter; and
- (b) if, in the opinion of the registrar, based on the nature of the proceedings, a transcript is necessary, order a transcript of the proceedings or a part thereof.

## PART 6

### Factums: Requirement, Periods for Filing and Content

#### When factum required and number of copies

**13(1)** Subject to Rules 14 and 15, every appellant and respondent shall file a factum in accordance with these rules.

(2) An appellant or respondent, if filing a factum, shall file 3 copies or such other number as the registrar requires.

Amend. Gaz. 9 Sep. 2022.

**No factum required from self-represented person**

**14** No factum is required from a self-represented person, but that person may, at any time before the hearing of the appeal, file a written argument setting out the reasons why the decision appealed from should be set aside.

**No factum required from Attorney General**

**15** No factum is required from the Attorney General if the appellant is self-represented and appeals from a sentence alone, other than with respect to an appeal from a decision made pursuant to Part XXIV (Dangerous Offenders and Long-term Offenders) of the Code.

**Factum length**

**16** Unless otherwise ordered by a judge, a factum shall not exceed 40 pages, excluding the table of contents, index and appendices required by these rules.

**Periods for filing factums for sentence appeals**

**17** If the appeal is from a sentence alone, other than an appeal from a decision made pursuant to Part XXIV (Dangerous Offenders and Long-term Offenders) of the Code:

- (a) the appellant shall file the appellant's factum within 20 days after receipt of the transcript; and
- (b) the respondent shall file the respondent's factum within 10 days after receipt of the appellant's factum.

**Periods for filing factums in summary conviction matters**

**18** If the appeal is filed pursuant to section 839 of the Code (summary conviction matters):

- (a) the appellant shall file the appellant's factum within 30 days after the filing of the Notice of Appeal; and
- (b) the respondent shall file the respondent's factum within 30 days after receipt of the appellant's factum.

**Periods for filing factums for all other appeals**

**19** For all other appeals, including appeals from conviction pursuant to section 675 of the Code, from acquittal pursuant to section 676 of the Code and from decisions made pursuant to Part XXIV (Dangerous Offenders and Long-term Offenders) of the Code and for appeals that involve both a summary conviction and an indictable matter:

- (a) the appellant shall file the appellant's factum within 60 days after receipt of the transcript; and
- (b) the respondent shall file the respondent's factum within 30 days after receipt of the appellant's factum.



**Basic content for all factums**

**20(1)** Except where otherwise ordered by a judge, a factum shall consist of the following seven parts:

**Part I. Introduction:** The appellant and respondent shall each briefly summarize the context for the appeal.

**Part II. Jurisdiction and Standard of Review:** The appellant shall state the source of the right of appeal, the basis for the jurisdiction of the court to determine the appeal and the applicable standard of appellate review. The respondent shall state its position with respect to the same matters.

**Part III. Summary of Facts:** The appellant shall concisely state the facts. The respondent shall state its position taken with respect to the appellant's statement of facts and any facts it considers relevant.

**Part IV. Points in Issue:** The appellant shall concisely state the points in issue in the appeal. The respondent shall state its position in regard to the appellant's points that the respondent wishes to put in issue. If a respondent intends to contend that the judgment should be upheld, whether in whole or in part, for reasons not found in the judgment and not raised in the appellant's factum, it shall state that intention.

**Part V. Argument:** This part shall contain a statement of the argument, setting out concisely the points of law or fact to be argued and the basis for the argument, with a particular reference to the page and line of the transcript and the authorities relied on in support of each point.

**Part VI. Relief:** This part shall state the precise order the appellant or respondent desires the court to make.

**Part VII. Authorities:** This part shall contain a table of authorities that the appellant or respondent has referred to, arranged alphabetically and citing the Supreme Court Reports where possible. Appellants or respondents citing decisions from electronic databases in factums must also provide the citation from traditional print sources.

(2) Each paragraph in Parts I to VI inclusive shall be numbered consecutively.

**Appendices required for appellant's factum**

**21(1)** Subject to subrule (2), in all appeals other than appeals brought pursuant to section 839 of the Code, the appellant's factum shall contain copies of the following as appendices:

- (a) the Notice of Appeal;
- (b) the information or indictment and certificate of conviction or youth sentence order, as the case may be;
- (c) the written reasons of the judge appealed from, if not contained in the transcript;
- (d) any paper exhibits on which counsel intends to rely.

(2) If the appellant is self-represented:

- (a) subrule (1) does not apply; and
- (b) the respondent's factum shall contain as appendices copies of the documents referred to in subrule (1).

**Appendices to appellant's factum for appeals from summary conviction matters only**

**22(1)** Subject to subrule (2), in appeals brought pursuant to section 839 of the Code, the appellant's factum shall contain copies of the following as appendices:

- (a) the Notice of Appeal filed in the Court of King's Bench pursuant to section 813 or 830 of the Code;
  - (b) the transcript of the proceedings in the Provincial Court of Saskatchewan, if a ground of appeal is that the verdict is unreasonable or not supported by the evidence;
  - (c) if clause (b) does not apply, the parts of the transcript that are considered relevant to the appeal;
  - (d) the written reasons of the provincial court judge appealed from if not contained in the transcript;
  - (e) the information and certificate of conviction or youth sentence order, as the case may be;
  - (f) the Notice of Appeal;
  - (g) the written reasons of the Court of King's Bench judge appealed from, or a transcript of the proceedings in the Court of King's Bench, if there are no written reasons;
  - (h) any paper exhibits on which counsel intends to rely.
- (2) If the appellant is self-represented:
- (a) subrule (1) does not apply; and
  - (b) the respondent's factum shall contain as appendices copies of the documents referred to in subrule (1).

**Form of factum**

**23(1)** The colour of the cover of the appellant's factum shall be buff and the respondent's green.

- (2) A factum shall set out on its cover the court number, the style of cause and whether it is the factum of the appellant or respondent, and if there is more than one appellant or respondent, the name of the appellant or respondent shall also be given.
- (3) A factum shall be printed:
- (a) subject to subrule (4), on one side of the paper only with the printed pages facing up on the left;
  - (b) in 12-point type;
  - (c) with at least one and one-half line spacing, except for quotations from authorities, which shall be indented and single-spaced; and
  - (d) with margins of no less than 3.0 centimetres or one and one-half inches.
- (4) All appendices to a factum shall be printed on both sides of the paper.
- (5) The factum shall include a table of contents after which all pages shall be numbered consecutively and shall be bound in the sequence outlined in Rule 20 (Basic content for all factums).
- (6) The counsel responsible for the preparation of a factum shall sign the factum.

## PART 7

### Service of All Documents

#### Proof of service required from Attorney General

**24** The Attorney General shall file proof of service of any document filed.

#### Service by the Attorney General

**25** The Attorney General shall serve an appellant or respondent personally unless:

- (a) the appellant or respondent is represented, in which case service may be effected in any manner permitted by Part 12 of the rules of procedure of the Court of King's Bench; or
- (b) an order is obtained from the court or a judge pursuant to section 678.1 of the Code.

Amend. Gaz. 9 Sep. 2022.

#### Proof of service

**26** The Attorney General may prove service by filing a Certificate of Service in Form D.

#### Deemed service on the Attorney General by filing with the registrar

**27** On receipt of a document for filing from an appellant or respondent, other than the Attorney General acting as an appellant or respondent:

- (a) the registrar shall immediately forward the document to the Attorney General by electronic or other means; and
- (b) no further service on the Attorney General or proof of service is required.

## PART 8

### Scheduling Appeals

#### Registrar's authority to fix hearing dates

**28** Subject to the direction of the chief justice or a judge, the registrar may fix the date and time for hearing of an appeal:

- (a) on receipt of the transcript by the registrar, if:
  - (i) the appeal is from sentence alone; or
  - (ii) the offender is self-represented; or
- (b) on receipt of the appellant's factum for all other appeals, including appeals from conviction pursuant to section 675 of the Code, from acquittal pursuant to section 676 of the Code and from decisions made pursuant to Part XXIV (Dangerous Offenders and Long-term Offenders) of the Code and for appeals that involve both a summary conviction and an indictable matter.

**Notice of date to be provided**

**29(1)** In the case of an appeal commenced by the Attorney General against a self-represented respondent, the Attorney General shall:

- (a) serve the respondent in accordance with Rule 25 with notice of the date fixed pursuant to Rule 28; and
- (b) file proof of service of the notice on the respondent in accordance with Rule 26 at least 10 days before the date fixed pursuant to Rule 28.

(2) If subrule (1) is not complied with, the court or a judge may make an order adjourning the appeal on any terms and conditions that the court or the judge considers appropriate.

**Appeal may be heard based on written argument only**

**30** If the appellant and respondent agree, an appeal entered for hearing may be determined on the basis of written argument only.

**Attendance of appellant if in custody**

**31** If an appellant who is in custody is entitled and desires to be present at the hearing of the appeal, the registrar shall issue a production order to the proper officer or officers to enable the provisions of section 688 of the Code to be carried into effect.

## PART 9

### Appeal Management, Chambers Sittings and Adjournments

**Appeal management**

**32(1)** If the registrar is of the opinion that the appellant has failed to pursue an appeal diligently or has failed to comply with these rules or that the appeal merits a managed approach, the registrar may refer the matter to a judge in chambers.

(2) The registrar shall make the referral mentioned in subrule (1) by sending to the appellant and respondent, by mail, fax or electronic transmission, a notice in Form E.

(3) The judge may make any order, take any measure or issue any directive that, in the opinion of the judge, will assist the court in effective and efficient management of the appeal.

(4) Without limiting the authority of a judge pursuant to subrule (3), the judge may:

- (a) set timelines to complete all steps leading to the hearing of the appeal;
- (b) schedule motions to be heard before the hearing of the appeal;
- (c) make any other order to accelerate the appeal process; and
- (d) refer the appeal to the court to be dismissed as abandoned or to make any order that the court considers just.

**Chambers sittings**

**33** Regular chambers sittings are to be held in Regina on the second and fourth Wednesdays of each month.

(2) If a judge or the registrar is satisfied that the matter is urgent, the judge or registrar may arrange a special chambers sitting.

(3) If the appellant and respondent agree or the registrar directs, an application in chambers may be made by telephone conference, by video conference or by any other method acceptable to the registrar.

**Adjournments**

**34(1)** All requests to adjourn the hearing of an appeal shall be made to the registrar immediately after being advised of the date fixed for appeal and on notice to the other party by filing Form F.

(2) The registrar:

(a) may adjourn or decline to adjourn the hearing, subject to consulting with the court when appropriate in the opinion of the registrar, and, if adjourned, set a new date for the hearing; or

(b) may refer the request to a judge in chambers.

(3) The decision of the registrar is final.

## PART 10

### Show Cause and Abandonment

**Show cause**

**35** If an appellant has failed to comply with an order or direction made pursuant to Rule 32, the registrar may, on notice to the appellant and respondent in Form G, refer the appeal to the court to be dismissed as abandoned unless, on the date fixed by the registrar in Form G or on any other date fixed by the court, the appellant can show cause why the appeal should not be dismissed as abandoned.

**Notice of abandonment**

**36(1)** If an appellant desires to abandon an appeal, the appellant shall file a Notice of Abandonment in Form H signed by the appellant or by the appellant's counsel.

(2) A notice of abandonment has the same effect as an order dismissing an appeal unless a judge, who is satisfied that it is in the interests of justice to do so, permits the appellant to withdraw the abandonment of the appeal.

## PART 11

### Appointment of Counsel

#### Application pursuant to section 684 of the Code

**37(1)** An offender who wishes to obtain court-appointed counsel pursuant to section 684 of the Code shall apply by filing:

- (a) an application in Form I;
- (b) an affidavit in Form J;
- (c) a letter from Legal Aid Saskatchewan confirming that it is denying legal representation to the offender;
- (d) any other material that the offender considers relevant to the application.

(2) On receipt of the material mentioned in subrule (1), the registrar shall forward the material to the government ministry or agency responsible for the court-appointed counsel program and to the Attorney General.

Amend. Gaz. 9 Sep. 2022.

## PART 12

### Release from Custody Pending Determination of Appeal

#### Application

**38** An offender who wishes to apply for release from custody pending determination of the appeal pursuant to section 679 of the Code shall apply by filing:

- (a) an application in Form L;
- (b) an affidavit in Form M; and
- (c) any other material that the offender considers relevant to the application.

#### Conditions of release

**39(1)** If a judge determines that the offender should be granted release from custody pending determination of the appeal on entering into a release order in Form 11 of the Code, the judge shall specify the applicable conditions.

(2) Unless otherwise ordered by the judge hearing the application, all release orders shall contain the following conditions:

- (a) if the appellant is represented:
  - (i) the appellant shall file a factum within the periods provided by these rules or as otherwise fixed by the judge granting release; and
  - (ii) if the appellant's factum is not filed within the periods provided by these rules or as otherwise fixed by the judge, the order for release will be automatically revoked;
- (b) the appellant shall personally attend at the court on the date and at the time set for the appeal hearing or on any other day that is specified in the order;

- (c) the appellant shall surrender into custody immediately or within the time that the court directs on the release of the court's decision on the appeal if by the terms of the decision there remains time to be served;
  - (d) the appellant shall advise the registrar of the appellant's place of residence;
  - (e) any other condition that the judge considers necessary.
- (3) The appellant shall file or deposit with the registrar:
- (a) the signed release order; and
  - (b) any money or valuable security deposited under the release order.

New. Gaz. 9 Sep. 2022.

**Variation of order**

**40** A judge may, on cause being shown, revoke or amend an order previously made pursuant to section 679 of the Code.

## PART 13

### Evidence

**Evidence**

**41(1)** An appellant or respondent desiring to adduce evidence on appeal that was not before the court appealed from shall apply to the court for leave to do so by notice of application returnable on the date fixed for hearing the appeal.

(2) The notice of application shall be filed not later than 10 days before the date fixed for hearing the appeal.

New. Gaz. 9 Sep. 2022.

## PART 14

### General

**If no procedure provided**

**42** Unless otherwise provided, an application to the court or a judge shall be by notice of application in Form N together with an affidavit in Form O.

New. Gaz. 9 Sep. 2022.

**Address for service**

**43** On every document filed, the person filing the document shall provide the following address information:

- (a) if the person is represented, the name, address, telephone and fax numbers and email address, if any, of the lawyer in charge of the file; or
- (b) if the person is self-represented, the full name, business or residential address, telephone and fax numbers and email address, if any, of the person.

Amend. Gaz. 9 Sep. 2022.

**Sending of documents and notices by registrar**

44(1) The registrar may send any document or notice by ordinary mail or by email, fax or other electronic means.

(2) If the registrar sends a document or notice by ordinary mail, the document or notice is deemed to have been received 5 days after the date on which it was mailed.

New. Gaz. 9 Sep. 2022.

**Filing documents**

45(1) Subject to subrule (6) and except as otherwise expressly provided for by the rules or as exempted by the registrar, all documents shall be filed electronically through the court's electronic filing system, in accordance with the practices and procedures established by the court.

(2) The registrar may accept a document for filing when a copy is:

- (a) physically deposited with the registrar; or
- (b) submitted to the registrar by email, fax or other electronic means.

(3) A document submitted to the registrar, if accepted by the registrar, is deemed to be filed as of the date and time it was submitted.

(4) Notwithstanding subrule (3), a document filed through the court's electronic filing system, or otherwise submitted to the registrar, after 4:00 p.m. on a business day, if accepted by the registrar, is deemed to be filed on the next business day.

(5) Subject to subrule (6), in the case of a factum or other document exceeding 20 pages in length including its cover, the party filing shall, in addition to filing the document through the court's electronic filing system, file the required number of paper copies within 5 days after filing through the court's electronic filing system.

(6) Unless the registrar directs otherwise, self-represented persons are exempt from filing documents electronically through the court's electronic filing system.

New. Gaz. 9 Sep. 2022.

**46 Repealed. Gaz. 9 Sep. 2022.****Computing time**

47 Sections 26 to 28 of the *Interpretation Act*, RSC 1985, c I-21, apply to the computation of time under these rules.

**Recording devices**

48 Except as otherwise provided by law, no person shall record by any device, machine, or system the proceedings in the court or in chambers without leave of the court or a judge, as the case may be.



## PART 15

### Repeals, Transitional and Coming into Force

#### Repeals

**49(1)** *The Court of Appeal Criminal Appeal Rules (Saskatchewan)* that were in force immediately before these rules came into force are repealed.

(2) Criminal Practice Directive No. 8 (Leave procedure for appeals filed pursuant to section 839 of the *Criminal Code*), effective October 1, 2018, is repealed.

#### Transitional

**50(1)** Proceedings commenced before the coming into force of these rules and continued after their coming into force shall be governed by these rules without prejudice to anything lawfully done before the coming into force of these rules.

(2) Notwithstanding subrule (1), the court or a judge may give directions respecting the application of these rules or an amendment to these rules to proceedings mentioned in subrule (1).

#### Coming into force

**51** These rules come into force on October 3, 2022.

**FORM A**  
[Rule 9]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

HIS MAJESTY THE KING

Respondent

**NOTICE OF APPEAL**  
**(All Offenders)**

**A. THE APPELLANT WISHES TO APPEAL FROM:**

- CONVICTION
- CONVICTION AND SENTENCE
- SENTENCE ALONE
- DANGEROUS OFFENDER OR LONG-TERM OFFENDER DESIGNATION
- OTHER \_\_\_\_\_  
*(nature of appeal other than above)*

**B. PARTICULARS OF APPELLANT**

Name: \_\_\_\_\_  
Last name First name Middle name

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
year month day

If the appellant is a corporation: \_\_\_\_\_  
corporate name

If the appellant is in custody: \_\_\_\_\_  
penal institution

If the appellant is not in custody: \_\_\_\_\_  
address  
\_\_\_\_\_  
city  
\_\_\_\_\_  
province  
\_\_\_\_\_  
postal code

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number: \_\_\_\_\_

**C. PARTICULARS OF CONVICTION AND SENTENCE**

1. Location of Conviction: Provincial Court \_\_\_\_\_  
city or town  
or  
Court of King's Bench  
Judicial Centre of \_\_\_\_\_

2. Name of Judge: \_\_\_\_\_

3. Offence(s) the offender was convicted of: \_\_\_\_\_  
\_\_\_\_\_

4. Sentence imposed: \_\_\_\_\_  
\_\_\_\_\_

5. Date of Conviction: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
year month day

6. Date of Sentence: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
year month day

**D. GROUNDS OF APPEAL**

THE APPELLANT WISHES TO APPEAL FOR THE FOLLOWING REASONS:

---

---

---

(This section may be expanded or additional pages may be attached.)

**E. LEGAL REPRESENTATION**

1. The Appellant is represented on appeal by:

Name of Lawyer: \_\_\_\_\_  
Last name First name

Address: \_\_\_\_\_  
Address  
\_\_\_\_\_  
City  
\_\_\_\_\_  
Province  
\_\_\_\_\_  
postal code

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number: \_\_\_\_\_

-OR-

2. The appellant does not presently have a lawyer but intends to:

arrange for legal representation

or

be self-represented on appeal.

**F. PRESENCE AT APPEAL HEARING**

At the appeal hearing, the Appellant wishes to:

*(mark one only)*

- be personally present
- or
- appear by video conference connection  
(if available at penal institution)
- or
- not be present.

**G. IF A NEW TRIAL IS DIRECTED, THE APPELLANT WISHES TO BE TRIED:**

- by judge and jury
- or
- by single judge.

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
          year                   month                   day

\_\_\_\_\_  
Signature

(Please Note: The Registrar will provide a copy of this Notice of Appeal to the Crown.)

-----  
**TO:**           REGISTRAR  
                  COURT OF APPEAL FOR SASKATCHEWAN  
                  2425 VICTORIA AVENUE  
                  REGINA, SASKATCHEWAN  
                  S4P 4W6  
                  Telephone: 306-787-5382  
                  Fax: 306-787-5815  
                  e-file: <https://ecourt.sasklawcourts.ca>

**FORM B**  
[Rule 10]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

HIS MAJESTY THE KING

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE OF APPEAL**  
**(Attorney General)**

**A. THE ATTORNEY GENERAL WISHES TO APPEAL FROM:**

ACQUITTAL

SENTENCE

FAILURE TO DESIGNATE AS DANGEROUS OFFENDER OR LONG-TERM OFFENDER

OTHER

\_\_\_\_\_  
*(nature of appeal other than above)*

**B. PARTICULARS OF ACQUITTAL OR SENTENCE**

1. Location of trial or guilty plea: Provincial Court \_\_\_\_\_  
city or town

or

Court of King's Bench  
Judicial Centre of \_\_\_\_\_

2. Name of Judge: \_\_\_\_\_

3. Offence(s) on which conviction or acquittal entered: \_\_\_\_\_  
\_\_\_\_\_

4. Sentence imposed: \_\_\_\_\_

5. Date of Conviction: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
  year                          month                          day

6. Date of Sentence: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
  year                          month                          day

**C. GROUNDS OF APPEAL**

THE APPELLANT WISHES TO APPEAL FOR THE FOLLOWING REASONS:

---

---

---

(This section may be expanded or additional pages may be attached.)

**D. LEGAL REPRESENTATION AND ADDRESS FOR SERVICE**

Attorney General for: \_\_\_\_\_

Agent of the Attorney General: \_\_\_\_\_

Address: \_\_\_\_\_  
                  address  
\_\_\_\_\_  
                  city  
\_\_\_\_\_  
                  province  
\_\_\_\_\_  
                  postal code

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
          year                          month                          day

\_\_\_\_\_  
Signature

**TO:**            Respondent

**AND TO:**    REGISTRAR  
                  COURT OF APPEAL FOR SASKATCHEWAN  
                  2425 VICTORIA AVENUE  
                  REGINA, SASKATCHEWAN  
                  S4P 4W6  
                  Telephone: 306-787-5382  
                  Fax: 306-787-5815  
                  e-file: <https://ecourt.sasklawcourts.ca>

**FORM C**  
[Rule 11]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE OF WITHDRAWAL OF LAWYER**

TAKE NOTICE THAT I intend to cease to act for you in this appeal from this date.

AND FURTHER TAKE NOTICE THAT on the expiry of 10 days after the filing with the Registrar of a copy of this notice, with proof of service on you, no documents relating to this appeal may be served on me on your behalf, and I will not accept service on your behalf of any such documents.

I caused \_\_\_\_\_ to be served on \_\_\_\_\_  
(name) (date)

by \_\_\_\_\_  
(method of service, i.e., personal service, registered mail or fax)

DATED at \_\_\_\_\_, Saskatchewan, on \_\_\_\_\_  
(date)

\_\_\_\_\_  
Signature

**TO:** Appellant/Respondent

**AND TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>



**THIS DOCUMENT IS FILED BY:**

Law Firm:

---

Lawyer in charge of the file:

---

Address for service:

---

Telephone:

---

Email address:

---

Fax number (*if any*):

---

New. Gaz. 9 Sep. 2022.

**FORM D**  
[Rule 26]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**CERTIFICATE OF SERVICE**

I, \_\_\_\_\_, certify that a true copy of \_\_\_\_\_, an original or true copy being part of the Court file, was served on \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.  
(date) (time)

DATED at \_\_\_\_\_, Saskatchewan, on \_\_\_\_\_.  
(date)

\_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_

Agent for the Attorney General of \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

**TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**FORM E**  
[Rule 32]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE OF REFERRAL FOR APPEAL MANAGEMENT**

TAKE NOTICE THAT, pursuant to Rule 32, the Registrar has referred this appeal for appeal management to a judge of the Court of Appeal in Chambers, at the Court House, 2425 Victoria Avenue, Regina, Saskatchewan, on Wednesday, \_\_\_\_\_, at 10:00 AM or so soon thereafter as the matter may be heard.  
(date)

AND FURTHER TAKE NOTICE THAT, pursuant to Rule 32, the judge may make any order, take any measure or issue any directive that, in the opinion of the judge, will assist the court in effective and efficient management of the appeal, including:

- (a) setting timelines to complete all steps leading to the hearing of the appeal;
- (b) scheduling motions to be heard before the hearing of the appeal;
- (c) making any other order to accelerate the appeal process; and
- (d) referring the appeal to the court for an order dismissing the appeal as abandoned or to make any order that the court considers just.

AND FURTHER TAKE NOTICE THAT if you fail to attend at the date and time noted above, an order may be made in your absence.

AND FURTHER TAKE NOTICE THAT if you are in custody, arrangements will be made for you to appear by telephone or, when it is appropriate to do so, by video conference.

DATED at Regina, Saskatchewan, on \_\_\_\_\_ .  
(date)

\_\_\_\_\_  
Registrar, Court of Appeal

**TO:** Appellant

**AND TO:** Respondent

**This Notice of Referral was delivered by:**

REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

New. Gaz. 9 Sep. 2022.

**FORM F**  
[Rule 34]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**REQUEST TO ADJOURN**

TAKE NOTICE THAT:

1. I request an adjournment of the appeal hearing scheduled in this matter to \_\_\_\_\_ .  
(month)

2. The reason for this adjournment request is: \_\_\_\_\_  
\_\_\_\_\_

3. I have given notice of this request to \_\_\_\_\_ who:  
(Appellant or Respondent)

consents

does not consent.

DATED at \_\_\_\_\_, Saskatchewan, on \_\_\_\_\_ .  
(date)

\_\_\_\_\_  
(Signature)

**TO:** Appellant/Respondent

**AND TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_

Lawyer in charge of the file *(if any)*: \_\_\_\_\_

Name of self-represented individual *(if any)*: \_\_\_\_\_

Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business address for self-represented individual)*

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number *(if any)*: \_\_\_\_\_

**FORM G**  
[Rule 35]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE TO SHOW CAUSE**

TAKE NOTICE THAT, pursuant to Rule 35, the Registrar has referred this appeal to the Court of Appeal, at the Court House, 2425 Victoria Avenue, Regina, Saskatchewan, on \_\_\_\_\_, at 10:00 AM,  
(date)  
or so soon thereafter as the matter may be heard, for an order dismissing the appeal as abandoned.

AND FURTHER TAKE NOTICE THAT if you are in custody, arrangements will be made for you to appear by telephone or, when it is appropriate to do so, by video conference.

AND FURTHER TAKE NOTICE THAT if you fail to attend at the date and time noted above, your appeal may be dismissed as abandoned in your absence.

DATED at Regina, Saskatchewan, on \_\_\_\_\_ .  
(date)

\_\_\_\_\_  
Registrar, Court of Appeal

TO: Appellant

AND TO: Respondent

**This Notice to Show Cause was delivered by:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**FORM H**  
[Rule 36]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE OF ABANDONMENT**

TAKE NOTICE THAT the Appellant, \_\_\_\_\_, hereby abandons the appeal from:

*(mark all that apply)*

CONVICTION

CONVICTION AND SENTENCE

SENTENCE

DANGEROUS OFFENDER OR LONG-TERM OFFENDER DESIGNATION

ACQUITTAL

OTHER \_\_\_\_\_

*(specify appeal being abandoned)*

DATED at \_\_\_\_\_, Saskatchewan, on \_\_\_\_\_  
*(date)*

\_\_\_\_\_  
Signature of Appellant or Appellant's Lawyer



**TO:** Respondent

**AND TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_

Lawyer in charge of the file *(if any)*: \_\_\_\_\_

Name of self-represented individual *(if any)*: \_\_\_\_\_

Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business address for self-represented individual)*

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number *(if any)*: \_\_\_\_\_

**FORM I**  
[Rule 37]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE OF APPLICATION**

TAKE NOTICE THAT an application will be made to a judge of the Court of Appeal in Chambers, at the Court House, 2425 Victoria Avenue, Regina, Saskatchewan, on Wednesday, \_\_\_\_\_, at 10:00 AM, or so soon thereafter as the matter may be heard,

(date)

for an order appointing legal counsel pursuant to section 684 of the *Criminal Code* (Canada).

AND FURTHER TAKE NOTICE THAT the following material will be filed in support of the application:

- (a) This Notice of Application;
- (b) The affidavit of \_\_\_\_\_ in Form J;
- (c) A letter from Legal Aid Saskatchewan denying service;
- (d) Any other material that the applicant considers relevant to the application.

DATED at \_\_\_\_\_, Saskatchewan, on \_\_\_\_\_ .  
(date)

\_\_\_\_\_  
Signature

**TO:** Ministry of Justice and Attorney General  
Court Services Branch  
1010 - 1874 Scarth Street  
Regina, Saskatchewan S4P 4B3  
Telephone: 306-787-5359  
Fax: 306-787-8737

**AND TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_  
Lawyer in charge of the file *(if any)*: \_\_\_\_\_  
Name of self-represented individual *(if any)*: \_\_\_\_\_  
Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business  
address for self-represented individual)*  
Telephone: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Fax number *(if any)*: \_\_\_\_\_

**FORM J**  
[Rule 37]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**AFFIDAVIT IN SUPPORT**

I, \_\_\_\_\_, of \_\_\_\_\_, Saskatchewan,  
(name of applicant) (city or town)  
make oath and say (or affirm) as follows:

1. I am the Appellant/Applicant on this appeal and make this Affidavit in support of my application for the appointment of legal counsel pursuant to section 684 of the *Criminal Code* (Canada).
2. [In as many paragraphs as you need, describe all of your personal circumstances, including the following:]
  - (a) financial situation: \_\_\_\_\_
  - (b) education: \_\_\_\_\_
  - (c) family situation: \_\_\_\_\_
  - (d) work history: \_\_\_\_\_
  - (e) other: \_\_\_\_\_

SWORN (OR AFFIRMED) BEFORE ME

at \_\_\_\_\_, Saskatchewan,  
this \_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_.

\_\_\_\_\_  
A Commissioner for Oaths for Saskatchewan  
My commission expires \_\_\_\_\_.

} \_\_\_\_\_  
(signature)

**TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_  
Lawyer in charge of the file *(if any)*: \_\_\_\_\_  
Name of self-represented individual *(if any)*: \_\_\_\_\_  
Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business  
address for self-represented individual)*  
Telephone: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Fax number *(if any)*: \_\_\_\_\_

**FORM L**  
[Rule 38]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE OF APPLICATION**

TAKE NOTICE THAT an application will be made to a judge of the Court of Appeal in Chambers, at the Court House, 2425 Victoria Avenue, Regina, Saskatchewan, on Wednesday, \_\_\_\_\_, at 10:00 AM, or so soon thereafter as the matter may be heard,  
(date)

for an order that the applicant be released from custody pending the determination of this appeal pursuant to section 679 of the *Criminal Code* (Canada).

AND FURTHER TAKE NOTICE THAT the following material will be filed in support of the application:

- (a) This Notice of Application;
- (b) The affidavit of \_\_\_\_\_ in Form M;
- (c) Any other material that the applicant considers relevant to the application.

DATED at \_\_\_\_\_, Saskatchewan, on \_\_\_\_\_.  
(date)

\_\_\_\_\_  
Signature

**TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_

Lawyer in charge of the file *(if any)*: \_\_\_\_\_

Name of self-represented individual *(if any)*: \_\_\_\_\_

Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business address for self-represented individual)*

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number *(if any)*: \_\_\_\_\_

**FORM M**  
[Rule 38]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**AFFIDAVIT IN SUPPORT**

I, \_\_\_\_\_, of \_\_\_\_\_, Saskatchewan,  
*(name of appellant)* *(city or town)*  
make oath and say (or affirm) as follows:

1. I am the Appellant on this appeal and make this Affidavit in support of my application for release from custody pending determination of the appeal pursuant to section 679 of the *Criminal Code* (Canada).
2. [In as many paragraphs as you need, describe all of your personal circumstances, including the following:]
  - (a) financial situation: \_\_\_\_\_
  - (b) education: \_\_\_\_\_
  - (c) family situation: \_\_\_\_\_
  - (d) work history: \_\_\_\_\_
  - (e) other: \_\_\_\_\_

SWORN (OR AFFIRMED) BEFORE ME

at \_\_\_\_\_, Saskatchewan,  
this \_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_.

\_\_\_\_\_  
A Commissioner for Oaths for Saskatchewan  
My commission expires \_\_\_\_\_.

} \_\_\_\_\_  
*(signature)*



**TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_  
Lawyer in charge of the file *(if any)*: \_\_\_\_\_  
Name of self-represented individual *(if any)*: \_\_\_\_\_  
Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business  
address for self-represented individual)*  
Telephone: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Fax number *(if any)*: \_\_\_\_\_

**FORM N**  
[Rule 42]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**NOTICE OF APPLICATION**

TAKE NOTICE THAT an application will be made to a judge of the Court of Appeal in Chambers, at the Court House, 2425 Victoria Avenue, Regina, Saskatchewan, on Wednesday, \_\_\_\_\_, at 10:00 AM, or so soon thereafter as the matter may  
(date)

be heard, for an order that \_\_\_\_\_  
(describe nature of order)

pursuant to \_\_\_\_\_  
(indicate authority that permits application to be made)

AND FURTHER TAKE NOTICE THAT the following material will be filed in support of this application:

- (a) This Notice of Application;
- (b) The affidavit of \_\_\_\_\_ in Form O;
- (c) Any other information as may be advised and this Honourable Court may allow.

DATED at \_\_\_\_\_, Saskatchewan, on \_\_\_\_\_  
(date)

\_\_\_\_\_  
Signature

**TO:** Appellant/Respondent

**AND TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_

Lawyer in charge of the file *(if any)*: \_\_\_\_\_

Name of self-represented individual *(if any)*: \_\_\_\_\_

Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business address for self-represented individual)*

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number *(if any)*: \_\_\_\_\_

**FORM O**  
[Rule 42]

CACR \_\_\_\_\_

THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

\_\_\_\_\_

Appellant

AND:

\_\_\_\_\_

Respondent

**AFFIDAVIT IN SUPPORT**

I, \_\_\_\_\_, of \_\_\_\_\_, Saskatchewan,  
*(name of applicant)* *(city or town)*  
make oath and say (or affirm) as follows:

1. I am the Appellant/Respondent on this appeal and make this Affidavit in support of my application for \_\_\_\_\_.  
*(indicate nature of the order and the authority to grant it)*
2. [In as many paragraphs as you need, describe all of your personal circumstances as may be relevant to the order requested, including the following:]
  - (a) financial situation: \_\_\_\_\_
  - (b) education: \_\_\_\_\_
  - (c) family situation: \_\_\_\_\_
  - (d) work history: \_\_\_\_\_
  - (e) other: \_\_\_\_\_

SWORN (OR AFFIRMED) BEFORE ME

at \_\_\_\_\_, Saskatchewan,  
this \_\_\_\_ day of \_\_\_\_\_, 2 \_\_\_\_.

\_\_\_\_\_  
A Commissioner for Oaths for Saskatchewan  
My commission expires \_\_\_\_\_.

} \_\_\_\_\_  
(signature)

**TO:** Appellant/Respondent

**AND TO:** REGISTRAR  
COURT OF APPEAL FOR SASKATCHEWAN  
2425 VICTORIA AVENUE  
REGINA, SASKATCHEWAN  
S4P 4W6  
Telephone: 306-787-5382  
Fax: 306-787-5815  
e-file: <https://ecourt.sasklawcourts.ca>

**THIS DOCUMENT IS FILED BY:**

Law Firm *(if any)*: \_\_\_\_\_

Lawyer in charge of the file *(if any)*: \_\_\_\_\_

Name of self-represented individual *(if any)*: \_\_\_\_\_

Address for service: \_\_\_\_\_  
*(office address for represented individual, or, residential or business address for self-represented individual)*

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Fax number *(if any)*: \_\_\_\_\_