

CIVIL PRACTICE DIRECTIVE NO. 8
ADJOURNMENTS

Effective September 1, 2023

Chambers hearing – request to adjourn

1(1) If all parties to a chambers application consent to adjourn a matter:

- (a) notice of the request to adjourn must be provided to the registrar in writing as soon as possible;
- (b) the registrar shall adjourn the matter to the date agreed to by the parties; and
- (c) no party is required to attend chambers to speak to the request to adjourn unless the chambers judge directs otherwise.

(2) If a party seeks to adjourn a chambers application without the consent of all parties, the party seeking to adjourn must, as soon as possible:

- (a) advise the other parties of the intention to seek an adjournment; and
- (b) submit to the registrar a written request to adjourn that includes:
 - (i) an explanation of the reasons for the request; and
 - (ii) if known, the position of the other parties in relation to the request.

(3) On receipt of a request to adjourn pursuant to subsection (2), the registrar shall set a date and time for the parties to appear before the chambers judge to speak to the request to adjourn.

Appeal hearing – request to adjourn

2(1) A request to adjourn made immediately on receipt of the notice for hearing shall be dealt with in accordance with Rule 39.1 of *The Court of Appeal Rules*.

(2) When Rule 39.1 does not apply, the party seeking to adjourn the hearing of an appeal must, as soon as possible:

- (a) advise the other parties of the intention to seek an adjournment; and
- (b) submit to the registrar a written request to adjourn that includes:
 - (i) an explanation of the reasons for the request; and
 - (ii) if known, the position of the other parties in relation to the request.

- (3) On receipt of a request to adjourn pursuant to subsection (2), the registrar shall:
- (a) provide the request to the Chief Justice or to the panel of the Court assigned to hear the appeal; and
 - (b) if directed by the Court or the Chief Justice, schedule an appearance for the parties to speak to the request to adjourn.

Form A – Request to adjourn

3 A written request to adjourn may be submitted to the registrar using Form A attached to this Practice Directive.

NOTE: This Practice Directive is issued by the Court under the authority of *The Court of Appeal Act, 2000* and Rule 74 of *The Court of Appeal Rules*.

Amy Groothuis, Registrar
Court of Appeal for Saskatchewan

FORM A

CACV _____

IN THE COURT OF APPEAL FOR SASKATCHEWAN

BETWEEN:

Appellant
(insert status in court
appealed from)

AND:

Respondent
(insert status in court
appealed from)

REQUEST TO ADJOURN

TAKE NOTICE THAT:

1. I request an adjournment of the (chambers hearing/appeal hearing) scheduled in this matter to
_____ .
(month/year)

2. The reason for this request to adjourn is: _____

3. I have given notice of this request to adjourn to _____ who:
(Appellant/Applicant or Respondent/Respondent)

consents.

does not consent.

DATED at _____, Saskatchewan, on _____ .
(date)

Signature

TO: Appellant/Respondent

AND TO: REGISTRAR
COURT OF APPEAL FOR SASKATCHEWAN
2425 VICTORIA AVENUE
REGINA, SASKATCHEWAN
S4P 4W6
Telephone: 306-787-5382
Fax: 306-787-5815
e-file: <https://ecourt.sasklawcourts.ca>

THIS DOCUMENT IS FILED BY:

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*(office address for represented individual, or, residential or
business address for self-represented individual)*

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