



COURT OF KING'S BENCH FOR  
SASKATCHEWAN

## **FAMILY PRACTICE DIRECTIVE #1**

### **FAMILY PRE-TRIAL CONFERENCES**

#### **REFERENCE: FAM-PD #1**

Former reference: Practice Directive #5

**Effective:** May 1, 2009

**Revised:** July 1, 2013; December 1, 2018; February 1, 2019;  
March 1, 2022; November 1, 2023

1. This practice directive supplements but does not alter or replace the requirements of *The King's Bench Rules* including subdivision 2 of Division 5 and Rule 15-56 of Part 15.
2. The pre-trial brief that parties in a family law proceeding are required to serve and file pursuant to Rule 15-63, shall be in Form A attached to this practice directive and shall include the following particulars:
  - a) **Part 1 – Summary of Facts:** A summary of relevant facts including:
    - i) the names and birth dates of the parties and any children of the relationship;
    - ii) the date the parties commenced cohabitation and/or were married;
    - iii) the date of separation;
    - iv) the date the petition was issued; and
    - v. the dates and details in point form of any interim court orders or agreements of the parties.
  - b) **Part 2 – Facts in Detail:** A detailed discussion of the relevant facts including:
    - i) where the parties resided, the respective roles adopted by the parties during the relationship, employment, training and educational background of the parties and parenting responsibilities towards any children of the relationship;

- ii) information regarding the condition, means, needs and circumstances of the parties and any anticipated changes therein;
  - iii) having regard for the best interest factors identified in the relevant legislation, information regarding the condition, means, needs and circumstances of any children of the relationship and any anticipated changes therein;
  - iv) information regarding family property exemptions claimed, any change in the value of family property that is relevant to the matter, the position taken regarding the appropriate valuation date of family property and the basis for the value attributed where same is not agreed to; and
  - v) information regarding the most recent settlement offers and counter offers that have been exchanged between the parties.
- c) **Part 3 – Concise Summary of the evidence** in accordance with Rule 15-63(3)(b).
  - d) **Part 4 – Concise Summary of the Issues in dispute.**
  - e) **Part 5 – Argument:** In detail, set out the party’s position or argument with respect to the issues in dispute including:
    - i) a detailed discussion of the relevant facts and points of law to be argued in support of the relief being requested from the Court; and
    - ii) a List of Authorities in accordance with Rule 13-38.1
  - f) **Part 6 – Conclusion:** Set out a concise summary of the relief requested.
  - g) **Part 7 – Index to Tabs:** List sequentially the documents attached to the pre-trial brief and the tab under which they may be found.
  - h) **Schedule A:** Where division of family property is in issue, the pre-trial brief Form 1 shall attach as the first tab a property schedule in the form attached to this practice directive as Schedule A. Schedule A shall include the particulars required by Rule 15-63(3)(d).