



COURT OF QUEEN'S BENCH FOR
SASKATCHEWAN

ADMINISTRATIVE NOTICE

Certified Copy of Pleadings

Queen's Bench Rule 4-11 requires that a certified copy of pleadings be filed together with the request for a pre-trial conference. This Administrative Notice is issued to provide guidance as to what should be included in the certified copy of pleadings.

The certified copy of pleadings should include:

- Statement of Claim
- Statement of Defence to Statement of Claim, including Statements of Defence with Counter claim, Cross Claim and Third Party Claim
- Statement of Defence to Counterclaim, Cross Claim and Third Party Claim
- Reply to Statement of Defence (including Replies to Defences of Counterclaims, Cross claims and Third Party Claims)
- Demand for Particulars and Reply to Demand for Particulars

Some interlocutory orders, if they are of some consequence to the proceedings may be included.

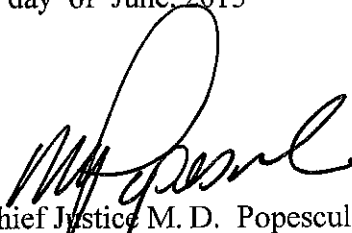
In proceedings commenced by Petition, a certified copy of the Petition and Answer is not to be filed.

The certified copy of pleadings should not include:

- Affidavit of Documents
- Affidavits of Service
- Record of Interlocutory Proceedings
- Demand for Jury
- Offers to Settle
- Notice of Payment into Court

Where pleadings have been amended, only the amended pleading is to be included.

This Administrative Notice is issued this 20th day of June, 2013


Chief Justice M. D. Popescul
Court of Queen's Bench for Saskatchewan