



Provincial Court of Saskatchewan
Judicial Centre of Saskatoon
The Small Claims Act

Claim # _____

BETWEEN

PLAINTIFF(S)

and

DEFENDANT(S)

ORDER TO FILE

Simplified Procedure - Motor Vehicle Claims

Disclosure of Documents

1. Copies of all relevant documents which a party may seek to rely upon at trial, or which may be in a party’s possession or control that another party may seek to rely upon at trial, must be copied and given to the Court and the other party to this action, in keeping with the Court’s direction.

Trial Statement, Document List and Witness List

2. No later than 10 clear days prior to the first appearance/trial date, and preferably 20 clear days prior, the Plaintiff(s) must file with the Court and provide to the Defendant(s), a Trial Statement, Witness List, and Document List, with relevant numbered documents attached, in the manner specified by the Court.
3. No later than 10 clear days prior to the first appearance/trial date, the Defendant(s) must file with the Court and provide to the Plaintiff(s) a Trial Statement, Witness List and Document List with relevant numbered documents attached, in the manner specified by the Court.
4. Any relevant documents created or discovered after the above time limits, must be filed and provided to the other party immediately, and in any case 10 clear days prior to the next court date, case management or trial date, whichever occurs first, unless otherwise ordered.

Compliance

5. Failure to comply with this Order may, in the discretion of the presiding Judge result in an order for costs against the defaulting party and an adjournment of the first appearance/trial. Further, the Judge may not allow the late filing of the pleading or document.

Dated at Saskatoon, Saskatchewan this _____ day of _____ 20 _____

Judge _____